

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, January 11, 2021 at 5:30 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, January 11, 2021 at 5:30 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 5:30 PM by President Pro-Tem Mr. Winkle. Mr. Winkle led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove
Mr. Winkle

Others Present:

Tom Bailey
Becky Mullins
Erica Malone
Lisa Robinson
Trevor Patton
Martin Graham

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Agenda Item #13, Letter B – Added Collective Bargaining Agreement with Washington Education Association for FY 21-23

Agenda Item #13, Letter C – Added Base Pay Increases for Administrative and Non-Certified Staff

Agenda Item #14 - Removed

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 4)

None

ELECTION OF PRESIDENT (Agenda Item 5)

President Pro-Tem Mr. Winkle called for nominations for the office of president. Mrs. Lynch nominated Mr. Upthegrove for President.

Motion 2021-01

Mr. Chrisman moved that nominations be closed.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea
(5 yeas)

President Pro-Tem Mr. Winkle declared nominations for President be closed.

The Board then proceeded with election of the President for the coming year.

Motion 2021-02

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, abstain; Mr. Winkle,
yea
(4 yeas)
(1 abstention)

President Pro-Tem Mr. Winkle declared the motion carried.

Mr. Upthegrove, having received more than the required number of votes, was declared
President for the term of one (1) year.

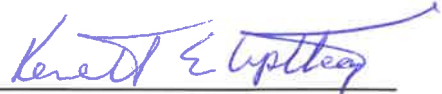
Treasurer Becky Mullins administered the oath of office to Mr. Upthegrove. The oath, as
administered and signed is stated below.

OFFICIAL OATH

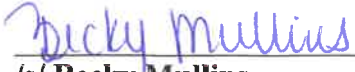
State of Ohio

County of Fayette

“Mr. Upthegrove, do you solemnly swear (or affirm) that you will support the Constitution of
the United States and the Constitution of the State of Ohio, and that you will faithfully,
honestly, and impartially discharge the duties of the office of President of the Board of
Education of the Washington Court House City Schools, Fayette County, Ohio during your
continuance in office.” The answer is “I do”.


/s/ Kenneth Upthegrove

Sworn to and subscribed before me this 11th day of January 2021.


/s/ Becky Mullins
Treasurer/CFO
Washington C.H., Ohio 43160

PRESIDENT ASSUMES THE CHAIR: Mr. Upthegrove assumed the chair at this time and
the meeting continued.

ELECTION OF VICE PRESIDENT (Agenda Item 6)

President Upthegrove called for nominations for the office of vice president. Mrs. Lynch nominated Mr. Garrison.

Motion 2021-03

Mr. Upthegrove moved that nominations be closed.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea
(5 yeas)

President Upthegrove declared nominations for Vice President be closed.

The Board then proceeded with election of the Vice President for the coming year.

Motion 2021-04

On roll call the members voted as follows for Vice President.

Mr. Chrisman, yea; Mr. Garrison, abstain; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea
(4 yeas)
(1 abstention)

President Upthegrove declared the motion carried.

Mr. Garrison, having received more than the required number of votes, was declared Vice President for the term of one (1) year.

Treasurer Becky Mullins administered the oath of office to Mr. Garrison. The oath, as administered and signed is stated below.

OFFICIAL OATH

State of Ohio

County of Fayette

“Mr. Garrison, do you solemnly swear (or affirm) that you will support the Constitution of the United States and the Constitution of the State of Ohio, and that you will faithfully, honestly, and impartially discharge the duties of the office of Vice President of the Board of Education of the Washington Court House City Schools, Fayette County, Ohio during your continuance in office.” The answer is “I do”.


/s/ Dennis Garrison

Sworn to and subscribed before me this 11th day of January 2021.



/s/ **Becky Mullins**
Treasurer/CFO

VICE PRESIDENT ASSUMES THE CHAIR: Mr. Garrison assumed the chair at this time and the meeting continued.

APPROVAL OF MINUTES (Agenda Item 7)

The minutes of the December 14, 2020 regular meeting were included with the agenda. President Upthegrove asked if there were any corrections, additions, or deletions to the minutes.

Motion 2021-05

Mrs. Lynch moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Winkle, yea; Mr. Upthegrove, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

President Upthegrove declared the motion carried.

PRESENTATIONS (Agenda Item 8)

- **Ohio School Public Relations Association Award**
Melinda Briggs, a representative from Ohio School Public Relations Association presented awards for The Blue Ribbon and The Big Blue Bus to Trevor Patton.
- **Board Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 9)

The Superintendent recommended the approval of the following personnel items:

A. Authorization to Accept Resignations:

This resolution will authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence from January 1, 2021 and remain in effect through December 31, 2021.

B. Authorization to Hire:

This resolution will authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of this Board, and to acknowledge acceptance of such offers on behalf of this

Board, subject to a subsequent vote of ratification by this Board; provided however, that upon ratification by this Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer. Nothing in this resolution shall require the Board of Education to employ or continue to employ an individual who has not provided a criminal records check satisfactory to the Board or who has not satisfied any other prerequisite to employment created by law or Board policy. The authorization provided by this resolution shall commence from January 1, 2021 and remain in effect through December 31, 2021.

C. Rescission of Leave of Absence:

1. Halli Webster – Rescinds her unpaid leave of absence as a bus driver, effective for the second semester of 2020-2021 school year, on December 18, 2020

D. Change of Resignation/Retirement Date:

1. Ann Campbell – Teacher at Belle Aire Intermediate, new effective date January 31, 2021

E. Employment:

1. Ernie Jackson – Casual I, effective December 16, 2020
2. Shannon Bartruff – E-leader (WHS) for 2020-2021 school year
3. Kendra Ely – Tutor, effective January 5, 2021
4. Melody Farmer –Reading intervention tutor for first grade, effective for the remainder of the 2020-2021 school year, title funded

The Superintendent recommended the approval of the following instructional item:

F. Conferences, Orientations, Professional Development:

Periodically, members of the staff desire to attend conferences designed to improve their service to the schools. The Superintendent seeks the board's authority to approve these conferences as they arise. Additionally, if district-provided orientations or professional development opportunities arise outside of the normal working day or contract, the Superintendent seeks the board's authority to approve them and pay a \$100.00 (full day) or \$50.00 (half day) stipend from state/federal program funds.

The Superintendent recommended the approval of the following operational items:

G. Request for Advancement of Tax Monies Due:

The Superintendent recommends that the Board of Education authorize the Treasurer to request advancement of funds from the Fayette County Auditor's Office as those funds become available.

H. Authorization to Make Disbursements:

The Superintendent recommends that the Treasurer be authorized to disburse funds to meet the fiscal obligations as those obligations come due.

I. Authorization to Transfer:

The Superintendent recommends that the Treasurer be authorized to make fund-to fund advances, advance returns and transfers as needed throughout the year with Board ratification as part of the financial reports.

J. Authorization to Borrow Money:

The Superintendent recommends that the Treasurer be authorized to borrow funds in anticipation of future tax receipts as permitted by Ohio Revised Code 133.301 at the best available rate for cash flow purposes.

K. Investment of Funds:

The Superintendent recommends the authorization of the Treasurer to invest monies periodically as those funds become available for investment.

L. Appointment of Counsel:

The Superintendent recommends the appointment of the firm Ennis Britton Co., LPA as special counsel to the Board. The regular counsel to the Board is, by statute, the city law director.

M. Fundraising by a Charitable Organization:

As directed by Policy 9700, Relations with Special Interest Groups, any outside organization desiring to solicit funds on school property must receive permission to do so from the Superintendent and Board upon meeting the criteria established in the District's administrative guidelines. Approval is requested for 2021 in advance for Penny Pals (United Way of Fayette County), Jump Rope for Heart (American Heart Association) and Relay for Life (American Cancer Association).

N. Purchase Agreement for Stadium Lighting:

Musco Sports Lighting, LLC for stadium lighting with project named Gardner Athletic Field LED Retrofit. See attachment.

The Superintendent recommended the approval of the following athletic item:

O. Athletic Supplemental Contracts:

1. Brooke Zimmer – Athletic department volunteer, effective December 17, 2020

Motion 2021-06

Mrs. Lynch moved to accept the Superintendent's report A-O.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea (5 yeas)

President Upthegrove declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 10)

- A. The Treasurer recommended approval of the December 2020 financial reports as attached.
- B. The Treasurer recommended the acceptance of the following donations:
 - 1. \$5.00 – Board Member Support
 - 2. \$96.05 – Bob and Joy Heiny – Class of 1949 – Big Blue Bus
 - 3. \$96.05 – Mark Heiny – Class of 1977 – Big Blue Bus
 - 4. \$100.00 – Kacy Eplin – Christmas Gifts – Belle Aire Support Fund
 - 5. \$100.00 – Shaffer Flooring – Sponsorship – Boys Basketball
 - 6. \$100.00 – Shaffer Family – Sponsorship – Boys Basketball
 - 7. \$201.70 – Anonymous – Big Blue Bus
 - 8. \$250.00 – Crossroads Christian Church – Big Blue Bus
 - 9. \$500.00 – YUSA – Sponsorship – Boys Basketball
- C. The Treasurer recommended the acceptance of the following funds:
 - 1. \$6,858.00– Auditor of State – Title IV A Support & Academic
 - 2. \$10,122.50 – Auditor of State – CRF-Broadband Ohio Connectivity
 - 3. \$12,981.50 – Auditor of State – Comprehensive Literacy State Development Subgrant
 - 4. \$19,609.86 – Auditor of State – Title II A
 - 5. \$37,790.11 – Auditor of State – Elementary and Secondary School Emergency Relief
 - 6. \$40,582.71 – Auditor of State – Early Childhood Education – Entitlement
 - 7. \$86,617.91 – Auditor of State – Special Education IDEA Part B
 - 8. \$94,855.14 – Auditor of State – Title I
- D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommends the approval of the payment in the amount of \$65,214.50 to FutureEd Solutions LTD for Digital Academy Enrollment for high school course rates and daily rates.
- E. Credit Card Rewards – Detail report of rewards based on the use of the District's credit card accounts for 2020 as attached.

Motion 2021-07

Mrs. Lynch moved to accept the Treasurer's report A-E.

Mr. Garrison seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea; Mr. Chrisman, yea
(5 yeas)

President Upthegrove declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 11)

None

OLD BUSINESS (Agenda Item 12)

None

NEW BUSINESS (Agenda Item 13)

A. Discussion of board member representation/appointment for 2021:

Mr. Garrison volunteered as legislative liaison/OSBA

Mrs. Lynch volunteered as student achievement liaison

- **Legislative liaison** - *Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's legislative liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The legislative liaisons are a vital part of OSBA's legislative advocacy program because local board members are uniquely positioned to communicate to their legislators the local impact of the decisions made in the legislature. Each legislative liaison has four main objectives: 1) To share, at least monthly, information from OSBA about state and federal education-related legislation with their fellow board members; 2) To encourage their school board colleagues to contact their legislators on important legislative issues; 3) To establish and maintain relationships with their legislators; and 4) To join Kids PAC, OSBA's political action committee, and to encourage other board members to join, as well. Each legislative liaison will receive a copy of The Link publication. It is a monthly publication that will be sent via e-mail unless you request a hard copy be mailed. Furthermore, each Legislative Liaison will receive Facts in a Flash, OSBA's weekly legislative update. Facts in a Flash is distributed via e-mail, when the legislature is in session, and is an excellent resource for staying informed on legislative proposals and hearing schedules.*
- **Student achievement liaison** - *Each of Ohio's public school boards should appoint one member, at the January organizational meeting, to serve as its district's student achievement liaison. (Each school district should inform OSBA of the appointment as soon as possible. This appointment should be reflected on the OSBA roster form.) The student achievement liaisons are a vital part of OSBA's Student Achievement Initiative as links among individual school boards and the OSBA Student Achievement Leadership Team (SALT). Each student achievement liaison has five main objectives: 1) To share, at least monthly, information about ways to improve student achievement with their fellow board members; 2) To encourage their school board colleagues to focus on improving*

student achievement; 3) To establish and maintain relationships with their academic booster groups; 4) To send information on successful district programs to the Student Achievement Leadership Team and to nominate the programs for the Student Achievement Fair; and 5) To participate in SALT activities and encourage other board members to do so, as well. There are several SALT events during the Capital Conference. Furthermore, each student achievement liaison will receive Success, OSBA's monthly SALT newsletter. Success is distributed to OSBA members. Student achievement liaisons are encouraged to lead a monthly discussion with fellow board members and administrative staff on items in Success.

B. Collective Bargaining Agreement with Washington Education Association for FY 21-23

Adjustments to salary and any applicable retroactive pay is only applicable to employees currently employed as of January 11, 2021.

Motion 2021-08

Mr. Chrisman moved to adopt the Collective Bargaining Agreement.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea (5 yeas)

President Upthegrove declared the motion carried.

C. Base Pay Increases for Administrative and Non-Certified Staff

Equivalent to base pay increases in the collective bargaining agreement for FY21-23. Adjustments to salary and any applicable retroactive pay is only applicable to employees currently employed as of January 11, 2021.

Motion 2021-09

Mr. Winkle moved to adopt the Base Pay Increases

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

President Upthegrove declared the motion carried.

EXECUTIVE SESSION (Agenda Item 14) Removed from Agenda

ADJOURNMENT (Agenda Item 15)

Motion 2021-10

Mr. Chrisman moved to adjourn the meeting.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea
(5 yeas)

President Upthegrove declared the meeting adjourned.

Meeting adjourned at 6:04 PM

ATTEST
President

Handwritten signature of Kenneth E. Upthegrove in blue ink, written over a horizontal line.

Treasurer

Handwritten signature of Becky Mullins in blue ink, written over a horizontal line.